

# Bosch Engineering Training Center Seminar Registration



**BOSCH**  
Technik fürs Leben

## Training

-----  
Course-ID

-----  
Date

## Participant

-----  
Surname, first name, title

-----  
Company

-----  
Department

-----  
E-mail

## Invoice address

-----  
Company

-----  
Street/PO box

-----  
Postal/zip code, town/city

-----  
Date, signature

-----  
Your internal order number (if available)

## How to register

Please send us the completed registration form not later than seven days before the start of the event:

**Fax:** +49 (0) 7062 911-6101

**E-mail:** Trainingcenter.BEG@de.bosch.com

## Do you have any questions?

We will be happy to assist you:

Bosch Engineering GmbH  
Training Center  
Robert-Bosch-Allee 1  
74232 Abstatt

**E-mail:** Trainingcenter.BEG@de.bosch.com

## General Terms and Conditions

With your registration you confirm, that you read and accepted our General Terms and Conditions as well as the payment and cancellation conditions of Bosch Engineering Training Center (online available among [http://www.bosch-engineering.de/media/de/pdfs/dienstleistungen\\_1/schulungsangebot/General\\_\\_Terms\\_and\\_Conditions\\_for\\_Provision\\_of\\_Training\\_Services\\_en.pdf](http://www.bosch-engineering.de/media/de/pdfs/dienstleistungen_1/schulungsangebot/General__Terms_and_Conditions_for_Provision_of_Training_Services_en.pdf)).

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## Data Privacy Statement

### 1. Data Protection Notice

The Bosch Engineering GmbH, Bosch Engineering Training Center Abstatt, Robert Bosch Allee 1, 74232 Abstatt, Trainingcenter.BEG@bosch.com (hereinafter "BEG" or "We" or "Us") welcomes you to our internet pages and mobile applications (together also referred to as "Online Offers"). We thank you for your interest in our company and our products. Here you can read and print the complete data protection notices.

### 2. Bosch Engineering GmbH respects your privacy

The protection of your data protection throughout the course of processing personal data as well as the security of all business data is an important concern to us. We process personal data that was gathered during your visit of our Online Offers confidentially and only in accordance with statutory regulations. Data protection and information security are included in our corporate policy.

### 3. Controller

BEG is the controller responsible for the processing of your data; exceptions are outlined in this data protection notice.

Our contact details are as follows:

Bosch Engineering GmbH,  
Bosch Engineering Training Center, BEG/ENP1  
Robert Bosch Allee 1  
74232 Abstatt

E-mail: Trainingcenter.BEG@bosch.com

Phone: +49 (0) 7062 911 6339

### 4. Collection, processing and usage of personal data Processed categories of data

The following categories of data are processed:

- Communication data (e.g. name, telephone, e-mail, address, IP address)
- Contractual master data (e.g. contractual relationships, contractual or product interest)
- Client history
- Contract accounting and payment data
- Planning and regulation data
- Transaction data
- Provision of information (from third parties, e.g. credit reference agencies or from public directories)

#### 4.1 Principles

Personal data consists of all information related to an identified or identifiable natural person, this includes, e.g. names, addresses, phone numbers, email addresses, contractual master data, contract accounting and payment data, which is an expression of a person's identity.

We collect, process and use personal data (including IP addresses) only when there is either a statutory legal basis to do so or if you have given your consent to the processing or use of personal data concerning this matter, e.g. by means of registration.

#### 4.2 Processing purposes and legal bases

We as well as the service providers commissioned by us; process your personal data for the following processing purposes:

Provision of these Online Offers and fulfillment of a contractual obligations under our contractual terms including invoicing. Invoicing may include the sale of claims.

(Legal basis: Fulfillment of contractual obligation, respectively our legitimate interest in an efficient claims management as regards the sale of claims).

#### 4.3 Registration

If you wish to use or get access to benefits requiring to enter into the fulfillment of a contract, we request your registration. With your registration we collect personal data necessary for entering into the fulfillment of the contract (e.g. first name, last name, date of birth, email address, if applicable, details on the preferred payment method or on the account holder) as well as further data on voluntary basis, if applicable. Mandatory information is marked with an \*.

#### 4.4 Log Files

Each time you use the internet, your browser is transmitting certain information which we store in so-called log files. We store log files to determine service disruptions and for security reasons (e.g., to investigate attack attempts) for a period of 60 days and delete them afterwards. Log files which need to be maintained for evidence purposes are excluded from deletion until the respective incident is resolved and may, on a case-by-case basis, be passed on to investigating authorities.

Log files are also used for analysis purposes (without the IP address or without the complete IP address) see module "Advertisements and/or market research (including web analysis, no customer surveys)".

In log files, the following information is saved:

- IP address (internet protocol address) of the terminal device used to access the Online Offer;
- Internet address of the website from which the Online Offer is accessed (so-called URL of origin or referrer URL);
- Name of the service provider which was used to access the Online Offer;
- Name of the files or information accessed;
- Date and time as well as duration of recalling the data;
- Amount of data transferred;
- Operating system and information on the internet browser used, including add-ons installed (e.g., Flash Player);
- http status code (e.g., "Request successful" or "File requested not found").

#### 4.5 Children

This Online Offer is not meant for children under 16 years of age.

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## 5. Data Transfer

### 5.1 Data transfer to other controllers

Principally, your personal data is forwarded to other controllers only if required for the fulfillment of a contractual obligation, or if we ourselves, or a third party, have a legitimate interest in the data transfer, or if you have given your consent. Particulars on the legal basis and the recipients or categories of recipients can be found in the Section – Processing purposes and legal basis.

Additionally, data may be transferred to other controllers when we are obliged to do so due to statutory regulations or enforceable administrative or judicial orders.

### 5.2 Service Providers (general)

We involve external service providers with tasks such as sales and marketing services, contract management, payment handling, programming, data hosting and hotline services. We have chosen those service providers carefully and monitor them on a regular basis, especially regarding their diligent handling of and protection of the data that they store. All service providers are obliged to maintain confidentiality and to comply to the statutory provisions. Service providers may also be other Bosch group companies. External Trainers only receive you complete name, company and company address.

### 5.3 Parcel announcements

For the announcement of your parcels, we transfer your email address and phone number within the scope of the fulfillment of the contractual obligations to a logistics service provider. This company processes data as a data controller.

### 5.4 Transfer to recipients outside the EEA

We might transfer personal data to recipients located outside the EEA into so-called third countries.

In such cases, prior to the transfer we ensure that either the data recipient provides an appropriate level of data protection (e.g. due to a decision of adequacy by the European Commission for the respective country or due to the agreement based on so-called EU model clauses with the recipient) or that you have consented to the transfer.

You are entitled to receive an overview of third country recipients and a copy of the specifically agreed-provisions securing an appropriate level of data protection. For this purpose, please use the statements made in the Contact section.

## 6. Duration of storage; retention periods

Principally, we store your data for as long as it is necessary to render our Online Offers and connected services or for as long as we have a legitimate interest in storing the data (e.g. we might still have a legitimate interest in postal mail marketing after fulfillment of our contractual obligations). In all other cases we delete your personal data with the exception of data we are obliged to store for the fulfillment of legal obligations (e.g. due to retention periods under the tax and commercial codes we are obliged to have documents such as contracts and invoices available for a certain period of time).

## 7. Reports made to credit agencies

We report due claims to credit agencies if, despite maturity, no payment has occurred or if the transfer is necessary to preserve our legitimate interests or legitimate interests of third parties and if the additional statutory requirements are given. These are

- enforceability of the claim or if the claim is undisputed; or
- the issuance of at least two written overdue notices upon maturity of the claim, whereas the first overdue notice must have occurred at least four weeks prior and the debtor has been informed of the possibility of submitting the claim to a credit agency (at the earliest in the first notice) and the claim has not been disputed; or
- the possibility of the termination of the contractual relationship without previous notice due to arrears and the debtor has been informed about the possibility of submitting the claim to a credit agency.

In addition, we may report the non-adherence to contractual obligations (e.g. fraudulent behavior, misuse) to credit agencies as far as this is necessary to preserve our legitimate interests or the legitimate interests of third parties and there is no reason to assume that the data subject's interest worthy of protection prevail over these legitimate interests.

Our reports are filed with the following agency/agencies:

- SCHUFA Holding AG, Kormoranweg 5, 65201 Wiesbaden, Germany
- infoscore Consumer Data GmbH, Rheinstrasse 99, 76532 Baden-Baden, Germany

## 8. General Cookies

### 8.1 Usage of Cookies

In the context of our online service, cookies and tracking mechanisms may be used.

Cookies are small text files that may be stored on your device when visiting our online service.

Tracking is possible using different technologies. In particular, we process information using pixel technology and/or during log file analysis.

### 8.2 Deactivation and deletion of cookies

When visiting our websites, you will be asked in a cookie layer pop up whether you consent to our using of any convenience cookies, marketing cookies or tracking mechanisms, respectively.

In our privacy settings, you may withdraw the consent with effect for the future or grant your consent at a later point in time.

If you wish to deactivate all cookies, please deactivate cookies in your browser settings. Please note that this may affect the functionality of the website.

The preference setting does not apply to cookies that are set during your visits on third party internet pages by other providers.

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## 9. External Links

Our Online Offers may contain links to third party internet pages – by providers who are not related to us. Upon clicking on the link, we have no influence on the collecting, processing and use of personal data possibly transmitted by clicking on the link to the third party (such as the IP address or the URL of the site on which the link is located) as the conduct of third parties is naturally beyond our control. We do not assume responsibility for the processing of personal data by third parties.

## 10. Security

Our employees and the companies providing services on our behalf, are obliged to confidentiality and to compliance with the applicable data protection laws.

We take all necessary technical and organizational measures to ensure an appropriate level of security and to protect your data that are administrated by us especially from the risks of unintended or unlawful destruction, manipulation, loss, change or unauthorized disclosure or unauthorized access. Our security measures are, pursuant to technological progress, constantly being improved.

## 11. User rights

To enforce your rights, please use the details provided in the Contact section. In doing so, please ensure that an unambiguous identification of your person is possible.

### Right to information and access:

You have the right to obtain confirmation from us about whether or not your personal data is being processed, and, if this is the case, access to your personal data.

### Right to correction and deletion:

You have the right to obtain the rectification or completion of inaccurate personal data or deletion of your data as far as statutory requirements are fulfilled.

This does not apply to data which is necessary for billing or accounting purposes or which is subject to a statutory retention period. If access to such data is not required, however, its processing is restricted (see the following).

### Restriction of processing:

You have the right to demand for – as far as statutory requirements are fulfilled – restriction of the processing of your data.

### Data portability:

You are entitled to receive data that you have provided to us in a structured, commonly used and machine-readable format or – if technically feasible – to demand that we transfer those data to a third party.

### Objection to direct marketing:

Additionally, you may object to the processing of your personal data for direct marketing purposes at any time. Please take into account that, due to organizational reasons, there might be an overlap between your objection and the usage of your data within the scope of a campaign which is already running.

### Objection to data processing based on the legal basis of “justified interest”:

In addition, you have the right to object to the processing of your personal data any time, insofar as this is based on a justified interest. We will then terminate the processing of your data, unless we demonstrate compelling legitimate grounds according to legal requirements which override your rights.

### Withdrawal of consent:

In case you consented to the processing of your data, you have the right to revoke this consent with immediate effect. The legality of data processing prior to your revocation remains unchanged.

To do this it's sufficient to send us a informal notice by mail or e-mail to this address: Bosch Engineering Training Center Abstatt, Robert Bosch Allee 1, 74232 Abstatt, Trainingcenter.BEG@bosch.com. If we delete your personal data it will be not possible to give you information of trainings you have visited at us in the past.

## 12. Right to lodge complaint with supervisory authority

You have the right to lodge a complaint with a supervisory authority. You can appeal to the supervisory authority which is responsible for your place of residence or your state of residency or to the supervisory authority responsible for us. This is:

[State Commissioner for Data Protection and Freedom of Information:

Dr. Stefan Brink

Address:

Königstrasse 10a  
70173 Stuttgart  
GERMANY

Postal address:

P.O. Box 10 29 32  
70025 Stuttgart  
GERMANY

Phone: 0711/615541-0

Fax: 0711/615541-15

Email: poststelle@lfdi.bwl.de]

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## 13. Changes to the Data Protection Notice

We reserve the right to change our security and data protection measures. In such cases, we will amend our data protection notice accordingly. Please, therefore, notice the current version of our data protection notice, as this is subject to changes.

## 14. Contact

If you wish to contact us, please find us at the address stated in the "Controller" section.

To assert your rights and to notify data protection incidents please the following link:  
<https://www.bkms-system.net/bosch-datenschutz>.

For suggestions and complaints regarding the processing of your personal data we recommend that you contact our data protection officer:

Matthias Göbel  
Data Protection Officer  
Information Security and Privacy (C/ISP)  
Robert Bosch GmbH  
PO box 30 02 20  
70442 Stuttgart  
GERMANY

or

mailto: DPO@bosch.com

Effective date: 2018.06.01